



2025

Standing Committee Policies and Procedures

Educational Activities Committee

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1.0 Introduction & Function

The Power Electronics Society (PELS) has a number of Standing Committees which are listed in the Bylaws with a scope approved by the PELS Administrative Committee (AdCom). This document defines the function and procedures that govern the operations of the *Educational Activities Committee*. Note that both the IEEE and the IEEE PELS Constitutions and Bylaws each take precedence over these procedures.

The functions of the *Educational Activities Committee* will be to:

- a. Develop digital services to the power electronics society, e.g., webinars, websites, social media news, online seminars, and educational videos.
- b. Develop suitable educational material and promote the educational aims of the Society

2.0 Chair and Membership

The Chair of the *Educational Activities Committee* shall be the Vice President Educational Activities.

Committee members shall be:

- Chairs of the:
 - Digital Media Committee
 - Educational Videos Committee
 - Ph.D. School Committee
 - International Future Energy Challenge
 - University Lab Kits Committee
 - Educational Outreach Committee
- Chairs of other education-related committees may be appointed by the Committee Chair (Vice President Educational Activities) with notification given to the AdCom.

If committee members are not able to attend a meeting, a representative may vote in their place with approval from the Committee Chair.

3.0 Conduction of Meetings

The *Educational Activities Committee* shall meet at places deemed convenient for its membership and will typically be chosen from among the major IEEE Power Electronics Society conferences, currently APEC, ECCE, ECCE-Asia, and ECCE-Europe. Meetings will be announced at least two weeks in advance on the committee mailing list. Meetings are only open to committee members and all PELS members.