



IEEE PELS Administrative Committee

APEC 2015

Charlotte, NC USA

Charlotte Convention Center

9:00 am – 3:00 pm

Friday, March 20, 2015

Meeting Minutes

Meeting started at 9:05 am

Welcome and Self Introductions

Name	Title	Present	Absent
Braham Ferreira	President	X	
Alan Mantooth	VP Technical Operations	X	
Mario Pacas	VP Conferences	X	
Frede Blaabjerg	VP Products	X	
Jinjun Liu	Exec VP Membership	X	
Peter Wilson	Exec VP Standards	X	
Don Tan	Immediate Past President/Exec VP Global Relations	X	
Dushan Boroyevich	Senior Past President	X	
Treasurer	Jian Sun	X	
Mario Pacas	Constitution & Bylaws Chair	See above	
	<u>TC Chairs</u>		
Yan-Fei Liu	TC 1: Technical Committee Chair Power & Control Core Technologies	X	
Seth Sanders	TC 2: Technical Committee Chair Power Conversion Systems and Components		X
Brian Welchko	TC 3: Technical Committee Chair Motor Drives and Actuators		X
Anand Sathyan	TC4: Technical Committee Chair Vehicle and Transportation Systems		X
Liuchen Chang	TC 5: Sustainable Energy Systems		X

Tj Liang	TC 6: Technical Committee Chair High Performance and Emerging Technologies		X
John Hawkins	Technical Committee Chair Communications Energy Systems	X	
<u>Members at Large 2013-2014-2015</u>			
John Shen	Member-at-Large		X
Maryam Saeedifard	Member-at-Large	X	
Bob Guenther	Member-at-Large	X	
Frede Blaabjerg	Member-at-Large	See above	
Paolo Mattavelli	Member-at-Large	X	
Joao Pinto	Member-at-Large	X	
<u>Members at Large 2014-2015-2016</u>			
Vladimir Blasko	Member-at-Large	X	
Silva Hiti	Member-at-Large		X
Dan Kinzer	Member-at-Large	X	
Zhengming Zhao	Member-at-Large		X
Pat Wheeler	Member-at-Large	X	
Mario Pacas	Member-at-Large	See above	
<u>Members at Large 2015-2016-2017</u>			
Robert Balog	Member-at-Large	X	
Johan Enslin	Member-at-Large	X	
Helen Li	Member-at-Large	X	
William A. Peterson	Member-at-Large	X	
Pradeep Shenoy	Member-at-Large	X	
Shinzo Tamai	Member-at-Large	X	
<u>Non Voting</u>			
Andreas Lindemann	Awards Chair	X	
Ralph Kennel	Non Voting Member: ECCE Global Chair	X	
<u>STAFF</u>			
Donna Florek	Technical Community Program Specialist	x	
Michael Markowycz	Technical Community Program Specialist	x	
Mike Kelly	Society Executive Director	x	

MOTIONS from this Meeting

1. Motion to approved the agenda: Alan Mantooth
2. Motion to approve the minutes: Braham
3. Motion to approve \$20 K increase in expenditures to the 2015 budget for conference promotional activity and administrative enhancements: Mario
4. Motion to approve \$20 K increase in expenditures to the 2015 budget for membership development and administrative enhancements: Jinjun Liu
5. Motion to approve \$44K to fund new initiative expenditure to the 2016 budget for membership development and chapter support activities Jinjun Liu
6. Motion: to approve \$21,500 for PELSC activities and programing support in 2016 – Peter Wilson
7. Motion to approve \$5K for PELS SC activities in support of the WGB program in 2015

ACTIONS from this Meeting

Action: Staff to trademark FEPPCON

Action: Dushan Boroyevich Strategic plan in not completed

Action: Ask Braham to appoint members to the Constitution and Bylaws Committee to draft who should make up the LRP and
have it changed in the Bylaws (by ECCE 2015)

Action: PELSC to send a proposal to ECCE 2016 for Special Sessions

Action: Yan-Fei Liu finalizing draft for Standards Award and send to TABARC

Action: Investigate the profile for types of members that are downloading the papers from TPEL

NOTE: Changing the structure of the AdCom for the next meeting

There will now be a meeting on Sunday for ECCE - after AdCom lunch 1- 5pm.

There will also be a meeting on Thursday afternoon after the Awards Reception.

No meeting on Friday

Roll Call Introductions

Guests: Cian O Mathuna, Ger , Hurley, Robert Pilawa; Phil Krein, Kathryn Kim, Brad Lehman, Grahame Holmes, Division II Director: Hiro Akagi

Staff: Mike Kelly, Donna Florek, Mike Markowycz

Motion to approve the agenda: Alan Mantooth

Second Peter Wilson

Motion Passed

Motion to approve the minutes: Braham

Second Alan Mantooth

Motion Passed

Review of Action Items from ECCE Pittsburgh

Actions not completed

Action: Staff to trademark FEPPCON

Action: Dushan Boroyevich Strategic plan in not completed

President: Braham Ferreira

See report:

Vice President Technical Operations: Alan Mantooth

See report

Treasurer: Jian Sun

See Report

Reserves are 6Million

We have the opportunity to come up with some new initiatives

Motion to approve \$20 K increase in expenditures to the 2015 budget for conference promotional activity and administrative enhancements: Mario

Second: Don Tan

Motion Passed

Motion to approve \$20 K increase in expenditures to the 2015 budget for membership development and administrative enhancements: Jinjun Liu

Second: Peter Wilson

Motion Passed

Motion to approve \$44K to fund new initiative expenditure to the 2016 budget for membership development and chapter support activities Jinjun Liu

Second: Peter Wilson

Motion Passed

Awards Chair: Andreas Lindemann

See Report

Nomination deadline March 31, 2015

Long Range Planning Committee Chair: Senior Past President: Dushan Boroyevich

See report

Action: ask Braham to appoint this committee or some other committee to draft who should make up the LRP and have it changed in the Bylaws (at ECCE 2015)

FEPPCON Report - Frede Blaabjerg;

See report

Lunch Break from 12:15 – 1:00 pm

Standards Report – Executive VP for Standards: Peter Wilson

See report

Action: PELSC to send a proposal to ECCE 2016 for Special Sessions

Action: Yan-Fei Liu finalizing draft for Standards Award and send to TABARC

Motion: to approve \$21,500 for PELSC activities and programing support in 2016 – Peter Wilson

Second Bill Peterson

Discussion

Motion Passed

Motion to approve \$5K for PELS SC activities in support of the WGB program in 2015

Second: Bill Peterson

Discussion

Motion Passed

History Report - Phil Krein

See Report

Transportation Electrification Report – Phil Krein

See Report

Fellows report: Ger Hurley

See Report

Vice President for Products : Frede Blaabjerg

See report

Action- Investigate the profile for types of members that are downloading the papers from TPEL

Vice President for Membership: Jinjun Liu

See Report

Vice President for Global Relations: Don Tan

Verbal Report –

National academy of Engineers

Little Box Challenge is in progress: awaiting results

Nominations: Don has received all of the information from Dushan regarding email templates and communication for the nominations committee process.

Motion to adjourn: Braham

Second: Don

Meeting adjourn 2:53 pm

NOTE: Changing the structure of the AdCom for the next meeting

There will now be a meeting on Sunday for ECCE - after AdCom lunch 1- 5pm.

There will also be a meeting on Thursday afternoon after the Awards Reception.

No meeting on Friday.