



IEEE PELS Administrative Committee

ECCE 2014

Pittsburgh, PA

Omni Hotel

8:00 am – 3:00 pm

Friday, September 19, 2014

Meeting Minutes

Meeting started at 8:12 am

Welcome and Self Introductions

Name	Title	Present	Absent
		x	
Alan Mantooth	VP Operations Technical Committee Chair Vehicle and Transportation Systems		x
Anand Sathyan	Awards Chair	x	
Andreas Lindemann	Member-at-Large	x	
Annette Muetze	Member-at-Large	x	
Bob Guenther	President Elect	x	
Braham Ferreira	VP Meetings	-	
	Technical Committee Chair Motor Drives and Actuators	x	
Brian Welchko	Member-at-Large		
Dan Kinzer	Sr. Past President	x	
Deepak Divan	President	x	
Don Tan	Technical Community Program Specialist	x	
Donna Florek	Jr. Past President	x	
Dushan Boroyevich	Member-at-Large	x	
Frede Blaabjerg	Technical Committee Chair High Performance and Emerging Technologies	x	
Tj Liang	Member-at-Large		x
Ira Pitel	Treasurer/Member-at-Large		x
Jian Sun	Member-at-Large	-	

Joao Pinto	Member-at-Large	x	
Jo-Ellen Snyder	Technical Community Program Specialist	x	
	Technical Committee Chair Communications Energy		
John Hawkins	Systems (via webex)	x	
John Shen	Member-at-Large/Distinguished Lecturer Chair	x	
Jose Cobos	Member-at-Large	x	
	Technical Committee Chair Sustainable Energy		
Liuchen Chang	Systems	x	
Mario Pacas	Constitution & Bylaws Chair/ Member-At-Large	x	
	Member-at-Large/Constitution & Bylaws Chair	-	
Maryam Saeedifard	Member-at-Large/Women in Engineering Liaison	x	
Michael Markowycz	Technical Community Program Specialist	x	
Mike Kelly	Society Executive Director	x	
Paolo Matavelli	Member-at-Large	x	
Pat Wheeler	Member-at-Large	x	
Peter Steimer	Member-at-Large		x
Peter Wilson	Standards Director	x	
Prasad Enjeti	VP Products		
	Technical Committee Chair Power Conversion		
Seth Sanders	Systems and Components		x
Silva Hiti	Member-at-Large		x
Toshihisa Shimzu	Member-at-Large		x
Vladimir Blasko	Member-at-Large	x	
	Technical Committee Chair Power & Control Core		
Yan-Fei Liu	Technologies	x	
Zhengming Zhao	Member-at-Large		x
Ralph Kennel	Non Voting Member: ECCE Global Chair present: X		

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Guests: Jerry Hudgins, Bill Peterson, Ron Harley, Sanjib Panda, Ger Hurley, Robert Pilawa, Pradeep Shenoy, Robert Balog, Dean Paterson, Brad Lehman, Rik De Doncker, Uday Deshpande

Approval of Agenda

Motion: Ralph

Braham Second: to approve the agenda (and consent Agenda)

Consent Agenda

■ Meetings Committee Motions

■ Motion 1 - Approve the PELS Meeting Committee Minutes

■ Motion 2 - To approve that all ECCE Congress' must use the Official ECCE logo associated with their promotion and documentation.

- Motion 3 - To Approve holding ECCE Europe in Warsaw, Poland 2017.
- Motion 4 -To award ECCE Asia 2017 Taiwan and ECCE Asia 2021 in Singapore.
- **Operations/Products Committee Motions**
 - Motion 1 -to approve the minutes from APEC 2014
 - Motion 2 - to approve \$2500 annual to subscribe to reviewer locator for T-PELS.
 - Motion 3 - to approve 100 additional pages for JESTPE in 2014.
 - Motion 4 -To approve a \$25,000 loan for PEDG 2015.

Motion Passed

Approval of AdCom Minutes: APEC Fort Worth TX 2014

Motion to approve the meeting minutes at APEC

Moved Bob Guenther

John Shen **Second**

Motion Passed

President's Report: Don Tan

See presentation:

Suggested Goals:

Need to protect the following:

PELS Logos

Establish a Fellow Advisory committee

Society to appoint an ad-hoc committee by ECCE Sept

Launch a Mobile App to attract younger PELS Members

Develop More Agile Activities in Publicity and Education

PELS Webinars are on line attracting hundreds of people globally

Refine Technical Committee Structure

Grow the Membership PELS from #13 to top 10

Division II Director Report: Jerry Hudgins

No report

Membership and Industry Participation Initiative: Robert Balog

See report

Constitution & Bylaws: Mario Pacas

See report

Treasurer's Report: Jian Sun (given by Mike Kelly)

See report

Vice President Operations: Alan Mantooth

Standing Committees

Education Activities

Action: make sure that all TC Meetings appear in the program as open to all!

Action: Need a standards liaison from each TC

Action: Need a fellows liaison from each TC

See report;

Awards Committee Report: Andreas Lindemann

Committee consists of the following members: Andreas Lindemann, Chris Seyer, Tom Habetler

Motions submitted to TAB for approval:

Motions: Acknowledge minor changes of description of IEEE PELS Energy Storage Innovation Award

Motions: Increase Prize Letter Award to 1 *1000USD

Motion Increase Modeling and Control Technical Achievement Award to 1*1500 USD

Correction for JESTPE: 1 first Prize Paper for JESTPE and 2 Second Prize Papers

Newell Award: has changed its status from Society to an IEEE level award.

Note:

Technically any that have received the award prior to it becoming an IEEE Level Award, are eligible to receive the award.

Long Range Planning Report: Boroyevich

Nominations committee:

Dushan Boroyevich
Leon Tolbert
Dusty Becker
Rachana Garg
Jose Roriquuez
Ion Boldea
SamYe
Kaushik Rajashekara
Rik De Doncker
Hirofumi Akagi

AdCom: Appointed by the President and approved by AdCom

Motion: the President to Approve:

Second by Braham

Nominations Committee Members Approved

Nomination for VPs - In the process of assuring willingness to serve

AdCom will be vote electronically in November.

Dushan Proposed for the upcoming Members at Large slate approval: Conduct an electronic vote of the members to approve the slate

Motion: to approve the proposed plan Dushan

Braham Second

Motion passed

Long Range Planning Committee: Dushan;

Action: Jerry will join the LRP committee

Action: Continue in even years Administrative LRP

Action: Start in odd years developing LRV of PE technology by incorporating FEPPCON

20 – 40 by invitation (from VP Technical Operations)

3-5 day retreat , all –inclusive registration

Produce:

- Paper for Magazine and or Transactions
- Presentation at ECCE
- Proceedings / Long Range View on PELS website
- Public release article

Explore involving professional support

Next FEPPCON in summer2015

Motion from LRP: Motion that the plan for FEPPCON

Search for a venue, Meeting Planner,

FEPPCON is not trademarked

Action: Keep the name and get it trademarked;

Future of Electronic Power Processing Conference

Budget around \$50K

Proposal for those who can pay to pay for themselves \$2000

Motion passed unanimously

Action items:

- Dushan and Donna will submit written summary of LRP Committee 2014 Meeting proceedings to AdCom by the end of 2014.
- Dushan and Executive Team will submit to AdCom a draft updated PELS Strategic Plan by Jan. 31, 2014.
- Dushan will submit to AdCom a proposed LRP Committee Procedures Manual by Jan. 31, 2014.
- AdCom will discuss and approve the above at APEC 2015.

VP Meetings Report: Braham Ferreira

Southern Power Electronics Conference: SPEC will be held in conjunction with COBEP

Logo competition was held resulting in the following design developed in house by Donna Florek

Note: ECCE – Europe and ECCE – Asia will use ECCE logo in the future (approved motion)

India-Pacific Liaison Report: Sanjib Panda

Chapter Development Meeting held at ion to ECCE Asia Hiroshima Japan May 2014

Making contacts with the institute of India to grow with IEEE PELS Membership

Director of Standards Report: Don Tan presented for Peter Willson

Motion: Discount or waive 2 members to join the standards,

Approval from the President to pay for this

Fellows Committee:

16 applications were submitted for class of 2015. We need more applications.

TCs could suggest fellow nominations

PELS History Chair Report Phil Krein: no report

VP Products Report: Prasad Enjeti No Report

New Business: Annette wanted us to bring up the idea to support Families to bring their children.

Discussion:

Suggestion to Move AdCom to Thursday afternoon. Start at Lunch Time;

ACTION: Donna: AdCom Poll needed for APEC

Meeting adjourned 3:06 pm