



# IEEE Journal of Emerging and Selected Topics in Power Electronics

## Guidelines for Special Issues

Last Approved: 29 June 2022

The following guidelines are to help the IEEE Journal of Emerging and Selected Topics in Power Electronics (JESTPE) Editors assess proposals for Special Issues (SI) and determine if they should be accepted for processing and publication in a future issue:

**Purpose:** SIs exist to increase the impact or help develop new areas relevant to the Power Electronics Society (PELS) that may not exactly fit within the scope of one Technical Committee (TC). Generally, they should be based on current and high impact areas that are relevant to PELS.

**Scope:** The scope of the SI should be focused but does not need to be too narrow. Proposers of an SI should justify their plan to obtain the required number of submissions and why the SI will have a high impact and be highly cited. The general scope of JESTPE is as follows:

*“The scope of the IEEE Journal of Emerging and Selected Topics in Power Electronics (JESTPE) includes new results in the field of power electronics. For instance, papers that address original application, circuit, component, control, device, module, or system issues are of interest. Manuscripts that do not have sufficient overlap with subjects in the power electronics field should be submitted to other journals that relate to those fields.”*

**Guest Editor (GE) Selection Criteria:** Two GEs are allowed to be selected for consideration. They should be recognized experts in the topic of the SI and have a corresponding work history in the field. This can be proven through citations, h-factor, industrial experience, etc. At least one GE should have a background in paper review management using *ScholarOne Manuscripts/Manuscript Central (S1M)*. The second GE is not required to meet the review management criteria. One vita form should be completed for each nominated GE.

The JESTPE Editors are responsible for checking that the proposed GEs meet these requirements. If the SI is accepted for publication, the EIC of JESTPE will select one Editor from the regular JESTPE Editors to act as a GE for the SI and assist with processing submissions.

**GE Responsibilities:** GEs will serve in the Editor role for the SI. They will be granted the appropriate permissions in S1M to process submissions.

Once all the submissions have been processed, the GEs will create a guest editorial containing the accepted submissions for the SI. GEs will receive a list of all accepted submissions and are allowed to select which submissions should be included in the SI. For submissions that are not selected, they will be published in the same issue as the SI but will be classified as regular papers.

**Guest Associate Editor (GAE) Selection Criteria:** GAEs should have a demonstrable publication or industry history that shows their expertise in the topic of the SI. They should have a good review or editorial history that the JESTPE Editors are aware of (e.g., within PELS, Publons record, etc.).

The proposers should be able to justify the choice of the editorial team when completing a vita form for each GAE. The number of GAEs to include should reflect how many submissions are expected for the SI. The JESTPE Editors are responsible for checking that the proposed GAEs meet these requirements.

**GE and GAE Authored/Co-Authored Submissions:** The number of submissions authored and/or co-authored by a GE or a GAE will be limited to three. It is expected that no more than 20% of the accepted papers should be authored and/or co-authored by the GEs and GAEs.

GEs and GAEs should be blinded from the review process of their papers and be taken out of the SI workflow entirely. Their submissions will be handled by the closest existing or supporting GE/GAE. It is the GE's responsibility to solve any conflicts of interest that arise for submissions authored and/or co-authored by GAEs.

**Acceptance:** The accept ratio should be substantially lower than normal for JESTPE since there is no conference filtering. An indicated figure could be <25% (similar to OJPEL).